

# Job Vacancy

**Job Title:** General Manager – Off-site Building Systems

**Line Manager:** Managing Director

**Hours:**

40 Hrs/5 Days per week  
Mon/Fri 8.30am -1pm, 1.30pm-5.00pm

**Place of Work:** 9 Abbey Court, Fraser Road, Priory Business Park, Bedford MK44 3WH

**The Role**

This is a chance to join a growing business in a senior management position. We need to find the next key member of our team to play a major role in our strategic growth. You will lead a small but dedicated and growing team. This role is key to further develop our unique off-site construction offering to home improvers, self-builders, custom builders, contractors and developers. The right person will have the opportunity to develop their career with a clear path to a senior management position within our core business.

**About You**

You are a confident and clear communicator operating at a lower/middle management level within an off-site manufacturing business. You understand the procurement, design, manufacturing and installation process and have a good general knowledge of the broader development/construction process. You can operate at all levels internally and externally and have the ability to think on a strategic level as well as guide a team delivering the detail of day to day operations. You are willing to pitch in at all levels when and where required.

Your focus and tenacity drive you to achieve results and meet targets. Attention to detail comes naturally to you and you can support your team ensuring that the highest standards are met.

You are ambitious with a professional work ethic. You are looking for the opportunity to develop your career with a clear path to a leadership position (Director) where you can benefit from the success of you and your team.

In addition, you should possess the following:

- minimum 5 years' experience in a management position
- 5 GCSE Passes or equivalent
- 2 A level/BTec or equivalent
- Further education in a relevant field would be advantageous but is not essential
- Good working knowledge and understanding of off-site building systems specifically SIPS, timber frame, light gauge steel and CLT
- Health & safety qualifications – current SMSTS or evidence equivalent

**Excel Structures Limited**

9 Abbey Court, Fraser Road, Priory Business Park, Bedford MK44 3WH

Tel: 01234 924050

[www.excelstructures.co.uk](http://www.excelstructures.co.uk)

Registered in England [06759121](https://www.gov.uk/insolvency) - Established 2008

- Good working knowledge of Microsoft Office suite including Excel, Word, Outlook and PowerPoint
- Clean UK driving license
- Permanent UK address
- Valid passport and all required permits to work in the UK

### **Responsibilities**

- Lead role
  - P&L responsibility for business unit
  - Commercial management including estimating, procurement, project management
  - Operational project delivery
  - Health & safety management internal and on site
  - Quality management
- Supporting role
  - Sales and business development

The Company reserves the right to amend this scope of works, as required by the needs of the business, in discussion and agreement with the employee.

### **Training**

Relevant training will be offered by the Company where it is deemed appropriate. Products lines are manufactured in mainland Europe. Training may involve travel to factory locations outside of the UK.

### **Benefits**

- Competitive salary
- Profit related bonus scheme
- Contributory pension scheme
- Fully expensed company car
- Mobile phone, laptop
- 24 days annual leave (excluding statutory bank holidays – approx. 5 days annual leave taken over Christmas period during office shut down)

### **Excel Structures Limited**

Excel Structures Ltd are a specialist sub-contractor offering a range of off-site manufactured building systems to self-build, custom build, developer and main contractor customers primarily for residential purposes. In addition, Excel offers a range of premium windows and doors primarily operating as an approved distributor of NorDan high performance Scandinavian windows and doors.

### **Our Offer:**

- Customer focussed approach
- Design, supply and installation
- High quality service, premium products and solutions
- Single point responsibility throughout the delivery process
- Proactive support and guidance

### **Unique Selling Points:**

- Fully flexible package offer tailored to suit the project requirements

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Excel Structures Limited  
Rev -



- The right technical solution from a range of window and door products
- Single point delivery

Excel Structures Limited is an equal opportunities employer.

Apply with CV, covering letter stating salary expectations to [jasonp@excelstructures.co.uk](mailto:jasonp@excelstructures.co.uk)

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